

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
AUGUST 18, 2016 AT 10:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:05 a.m., on Thursday, August 18, 2016 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, James Nations, Luther Jackson, Daniel Polites, Charles Lee, and Richard Effinger. Commissioner Thomas Dinges was absent.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Tim Cantwell, MidAmerica St. Louis Airport Director; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Sue Schmidt, Financial Analyst; Tom Knapp, Sheriff's Department; Fred Boch, County Board Member; Randy Pierce, Fairview Heights Tribune; Joseph Bustos, Belleville New Democrat; James Brede, Director of Buildings; Attorney Bernard Ysursa; and Vickie Boyde, Secretary.

Minutes of the July 21, 2016 Regular Monthly Meeting and Executive Session were reviewed. Tim Cantwell, MidAmerica St. Louis Airport Director, commented that the Minutes incorrectly indicate that he was present at the meeting. Commissioner Polites moved that the Regular Monthly Meeting and Executive Session Minutes, dated July 21, 2016 be approved as provided. Commissioner Nations amended the previous motion stating that the Minutes should be corrected to delete Director Cantwell's name from the attendance list. Second by Commissioner Lee and carried.

Under Treasurer and Finance, Commissioner Polites, Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for August 30, 2016, and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Absent
Commissioner Sauget	:	Aye
AYES: 6	ABSENT: 1	NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated August 30, 2016 and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Absent
Commissioner Sauget	:	Aye
AYES: 6	ABSENT: 1	NAYS: None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for August 2016, and asked that it be placed on file, stating that the 2016 Budget is in line with the projected percentage of 66.7% expenditures, with the exception of Economic Development at 84% due to the Parking Lot Expansion Project.

Commissioner Polites reviewed the Trial Balance Report for July 2016, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Under Operations, James Brede, Director of Buildings, clarified the estimated cost of the Detention Center ADA renovations, due to an omission in the motion to approve the renovations at the previous month's Regular Monthly Meeting of the Public Building Commission. Director Brede explained that the amount mentioned was for only one aspect of the ADA renovations, not the entirety of the project. Director Brede stated that the \$69,696.00 amount stated in the previous month's motion was only for the Juvenile Probation Building ADA Renovations. Commissioner Nations added that it should have had an additional \$184,373.00 for the Detention Center ADA Renovations, bringing the total for both parts of the Project to \$254,069.00. Commissioner Nations moved to revise the July 2016 motion of Detention Center ADA renovations to the corrected amount of \$254,069.00, with funding from the County General Fund. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Absent
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1	NAYS: None

Motion carried.

Under Operations, James Brede, Director of Buildings, informed the Commission of the Emergency Purchase of the Chiller Compressor for the County Annex Building. Director Brede stated that on Friday, August 12, 2016, there was a failure of a compressor at the Annex Building and it was determined that the compressor had to be replaced. Director Brede informed Chairman Sauget, who authorized the emergency purchase at a cost of approximately \$36,000.00 for materials plus \$6,000.00 installation. Director Brede added that the purchase was through the manufacturer, a sole source provider. Director Brede requested the Commission ratify the

purchase authorization. Commissioner Nations moved to ratify the authorization for the emergency acquisition of the compressor for the Annex Building at an amount not-to-exceed \$37,000.00 and further authorize the cost of installation at a cost not-to-exceed \$6,500.00. Second by Commissioner Polites. Commissioner Nations added, with permission of the Second, that the company performing the install is Murphy. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Absent
Commissioner Sauget	:	Aye
AYES: 6	ABSENT: 1	NAYS: None

Motion carried.

Tim Cantwell, MidAmerica St. Louis Airport Director, stated that there has been over a million gallons of Jet A Fuel sold so far this year. Director Cantwell added that passenger counts are at over 51,000 enplanements, and over 100,000 passengers overall. Director Cantwell noted that MidAmerica Airport is close to ranking in the top half of all airports in the country.

Director Cantwell stated that the Commercial Developer RFQ needs more work and will not be presented at this time.

Director Cantwell stated that the topic of Passenger Terminal Improvements Bid Results will be also postponed, as the item must be re-bid.

Director Cantwell introduced Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director, who reviewed the background on the Airside Service Road Bid Results. Director Cantwell stated that non-aviation traffic is currently using aviation surfaces, which is a safety issue. Director Cantwell summarized that the road is needed to separate the non-aviation and aviation traffic. Commissioner Nations inquired if the final approval for this project is

through the County Board, not the PBC. Director Cantwell confirmed that was correct. Commissioner Nations moved recommendation to approve the selection of the apparent low bidder recommended by Illinois Department of Transportation and recommend authorization of the local funding amount of 5% of the \$1,231,539.15. Second by Commissioner Effinger. According to Director Cantwell, the source of funding is primarily federal funds through the State. Debra Moore, County Administrator, stated that the local 5% funding share, in the amount of \$72,000.00, will come from the County Capital Replacement Fund. Roll call as follows:

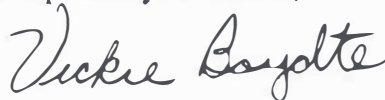
Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Absent
Commissioner Sauget	: Aye
AYES: 6	ABSENT: 1
NAYS: None	

Motion carried.

There being no further business to come before the Public Building Commission, Commissioner Lee moved for adjournment. Second by Commissioner Effinger and carried.

Meeting adjourned at 10:15 a.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN